Balance Sheet

for the Financial Year

2017 - 2018

NAGAR NIGAM

ROORKEE

Nagar Nigam - Roorkee Balance Sheet

Description of items		
. SOURCES OF FUNDS		31.03.2018
Reserves & Surplus		
Municipal (General) Fund	B - 01	364,401,181.96
Earmarked Funds		304,401,101.90
Reserves		
Grants, Contributions for specific purposes	B - 02	59,798,835.00
Loans		
Secured Loans		
Unsecured Loans	B - 03	
		TOTAL 424,200,016.96

Mayor, Nagar Nigam - Roorkee

Mukhya Nagar Adhikari, Nagar Nigam - Roorkee

Accounts Officer, Nagar Nigam - Roorkee

For M/s. Saurabh Kishan & Company

Chartered Accountants

(Dr. Saurabh Gupta)

Place: Roorkee
Date: 25/9)2018

सहायक लेखाकार बरिष्ठ वित्त अधिकारी नमर निगम रूड़की नमर निगम रुड़की नगर निजम सहकी

सहायक नगर आयुक्त नगर निगम, रुड़की

Chartered

नगर विकास, छड़क

Nagar Nigam - Roorkee Opening Balance Sheet As On 31 March 2018

Description of items	Sch. No		Amount As On 31.03.2018	
I. APPLICATION OF FUNDS				
Fixed Assets [including Statues & Heritage Assets]	B - 06			
Gross Block		125,740,942.57		
Less: Depreciation		13,918,679.00		
Net Block			111,822,263.57	
Capital Work In Progress				111,822,263.57
Investments				
Investment - General Fund	B - 07		0.00	
Investment - Other Funds			0.00	0.00
Working Capital Current Assets, Loans and Advances				
Stock In Hand (Inventories)			0.00	
Sundry Debtors (Receivables)	B - 08		0.00	
Gross Amount Outstanding		0.00		
Less: Accumulated provision against bad & doubtful				
receivables	_	0.00	0.00	
Prepaid Expenses			0.00	
Cash and Bank Balances	B - 09		322,799,454.39	
Loans, Advances and Deposits	B - 10		7,999.00	
Less: Current Liabilities & Provisions				
Deposits Received	B - 04		0.00	
Deposit Works	2 01		0.00	
Other Liabilities (Sundry Creditors)	B - 05		10,429,700.00	
Provisions	a the first		0.00	
Other Assets			0.00	312,377,753.39
Miscellaneous expenditure (To the extent not written off)			0.00	0.00
Capital Deficit				0.00
			TOTAL	424,200,016.96

Mayor, Nagar Nigam - Roorkee

Mukhya Nagar Adhikari, Nagar Nigam - Roorkee

Accounts Officer, Nagar Nigam - Roorkee

Place: Roorkee
Date: 25/9/2018

सहायक लेखाकार बारूर निगम रुड़की बारूर निगम रुड़की

For M/s. Saurabh Kishan & Company Chartered Accountants

(Dr. Saurabh Gupta)

सहायक नगर आयुक्तं वगर निगम, रुड़की

नगर शायुक्त नगर विग्रास, रुड़की

Nagar Nigam - Roorkee **Income & Expenditure Account** for the Year Ended 31.03.2018

Particulars	Sch.	For the year ending
	1100	31.03.2018
Other Receipt	B - 11	369,743,877.00
Interest on Investments	B - 12	2,573,708.00
Interest on Property Tax	B - 13	
Licence Fees	B - 14	212,532.00
Property Tax	B - 15	25,041,746.00
Total A (In Rs.)		397,571,863.00
Administrative Expenses	B - 16	55,403,026.85
Salary & Pension	B - 17	161,746,649.00
Discount on Property Tax	B - 18	
Depreciation on Fixed Assets	B - 06	6,907,227.00
Total B (In Rs.)		224.255.222.25
(AM ALUS)		224,056,902.85
Balance Transferred to Reserve & Surplus A	√c	
Total C (A - B)		173,514,960.15

Mayor, Nagar Nigam - Roorkee

For M/s. Saurabh Kishan & Company **Chartered Accountants**

Mukhya Nagar Adhikari, Nagar Nigam - Roorkee

F.C.A.

(Dr. Saurabh Gupta)

Accounts Officer, Nagar Nigam - Roorkee

Place: Roorkee Date: 25/9/18

सहायक लेखाकार **बरिष्ठ वित्त अधिकारी** नगर निगम रूडकी नगर निगम सहकी

Balance Sheet

for the Financial Year

2017 - 2018

NAGAR NIGAM

ROORKEE

Nagar Nigam - Roorkee Balance Sheet As On 31 March 2018

		Amount As On
Description of items	Sch. No	31.03.2018
I. SOURCES OF FUNDS		
Reserves & Surplus		
Municipal (General) Fund	B - 01	364,401,181.96
Earmarked Funds		-
Reserves		-
Grants, Contributions for specific purposes	B - 02	59,798,835.00
Loans		
Secured Loans		-
Unsecured Loans	B - 03	-
		TOTAL 424,200,016.96

Mayor, Nagar Nigam - Roorkee

For M/s. Saurabh Kishan & Company

Chartered Accountants

Mukhya Nagar Adhikari, Nagar Nigam - Roorkee

(Dr. Saurabh Gupta)

F.C.A.

Accounts Officer, Nagar Nigam - Roorkee

Place : Roorkee

Date:

Nagar Nigam - Roorkee Opening Balance Sheet As On 31 March 2018

Diti	Cal Na		Amount As On	
Description of items	Sch. No		31.03.2018	
II. APPLICATION OF FUNDS Fixed Assets [including Statues & Heritage Assets] Gross Block Less: Depreciation Net Block Capital Work In Progress	B - 06	125,740,942.57 13,918,679.00	111,822,263.57	111,822,263.57
Investments Investment - General Fund Investment - Other Funds Working Capital Current Assets, Loans and Advances	B - 07		0.00 0.00	0.00
Stock In Hand (Inventories) Sundry Debtors (Receivables) Gross Amount Outstanding Less: Accumulated provision against bad & doubtful receivables	B - 08	0.00 0.00	0.00	
Prepaid Expenses Cash and Bank Balances Loans, Advances and Deposits	B - 09 B - 10		0.00 322,799,454.39 7,999.00	
Less: Current Liabilities & Provisions Deposits Received Deposit Works Other Liabilities (Sundry Creditors)	B - 04		0.00 0.00 10,429,700.00	
Provisions Other Assets Miscellaneous expenditure (To the extent not written off) Capital Deficit	2 03		0.00	312,377,753.39 0.00 0.00
			TOTAL	424,200,016.96

Mayor, Nagar Nigam - Roorkee

For M/s. Saurabh Kishan & Company

Chartered Accountants

Mukhya Nagar Adhikari, Nagar Nigam - Roorkee

(Dr. Saurabh Gupta)

F.C.A.

Accounts Officer, Nagar Nigam - Roorkee

Place: Roorkee

Date:

Nagar Nigam - Roorkee Income & Expenditure Account for the Year Ended 31.03.2018

Particulars	Sch.	For the year ending
	No.	
Other Receipt	B - 11	369,743,877.00
Interest on Investments	B - 12	2,573,708.00
Interest on Property Tax	B - 13	-
Licence Fees	B - 14	212,532.00
Property Tax	B - 15	25,041,746.00
Total A (In Rs.)		397,571,863.00
Administrative Expenses	B - 16	55,403,026.85
Salary & Pension	B - 17	161,746,649.00
Discount on Property Tax	B - 18	-
Depreciation on Fixed Assets	B - 06	6,907,227.00
Total B (In Rs.)		224,056,902.85
Balance Transferred to Reserve & Surj	plus A/c	
Total C (A - B)		173,514,960.15

Mayor, Nagar Nigam - Roorkee

For M/s. Saurabh Kishan & Company

Chartered Accountants

Mukhya Nagar Adhikari, Nagar Nigam - Roorkee

(Dr. Saurabh Gupta)

F.C.A.

Accounts Officer, Nagar Nigam - Roorkee

Place: Roorkee

Date:

Schedule B - 01: Municipal (General Fund)

Particulars	Balance (Rs.)
1	2
Opening Balance Less:	193,220,874.41
Surplus	173,514,960.15
Prior Period Adjustment	(2,334,652.60)
Total Municipal Fund	364,401,181.96

Schedule B - 02 : Grants & Contribution for Specific Purposes

Particulars	Grants from Other Government Agencies	Grants from State Government	Grants from State Government			Others
Code No.	SUDA	Infra Fund	PMAY	NULM	SCB	AMRIT
Opening Balance	1,599,918.00	-	700,000.00			37,100,000.00
Receipts During the year	685,713.00	9,493,000.00	350,000.00	558,500.00	10,461,255.00	3,610,500.00
Utilized During the year	1,279,599.00	0.00	974,750.00	0.00	1,762,374.00	743,328.00
Closing Balance	1,006,032.00	9,493,000.00	75,250.00	558,500.00	8,698,881.00	39,967,172.00

Schedule B - 03 : Unsecured Loans

Particulars	Current Year Amount (Rs.)
1	2
Loans from Central Government	0.00
Loans from State Government	0.00
Loans from Govt. bodies & Associations	0.00
Loans from International agencies	0.00
Loans from banks & other financial institutions	0.00
Other Term Loans	0.00
Bonds & Debentures	0.00
Other loans	0.00
Total Secured Loans	0.00

Schedule B - 05: Other Liabilities (Sundry Creditors)

Particulars	Current Year Amount (Rs.)
1	2
Creditors (As Per Annexure - II Sundry Creditors)	1,273,336.00
Employee Liabilities (As Per Annexure - I Advance from Staff)	7,169,201.00
Interst Accrued and Due	0.00
Recoveries Payable	0.00
Government Dues Payable	0.00
Securities Payable	0.00
Advance Collection Of Revenues	0.00
Others	1,987,163.00
Total Other Liabilities (Sundry Creditors)	10,429,700.00

Schedule B - 06: Fixed Assets

(As per Annexure - "A" - Fixed Assets)

Particulars	Gross Block Cost at the end of the year	Accumulated Depreciation Total at the end of the year	Net Block at the end of the year
1	2	3	4
Land	64,163,911.75	-	64,163,911.75
Buildings	-		-
Statues and Heritage assets			-
Statues and valuable works of art and antiquties	-		-
Heritage Buildings			-
<u>Infrastructure Assets</u>			
Parks and Playgrounds	-		-
Roads and Bridges	-		-
Sewerage and Drainage	-		-
Water ways	-		-
Public Lighting	28,666,802.23	5,424,588.00	23,242,214.23
Other Assets	-	-	-
Computer & Pheripherals	1,073,009.41	608,947.00	464,062.41
Street Light & Electrical Eqipment	-	-	-
Sanitary & Hardware	2,684,280.91	508,900.00	2,175,380.91
Plant & Manchinery	8,704,673.52	1,925,702.00	6,778,971.52
Land	-	-	-
Electric goods	391,601.68	69,552.00	322,049.68
Fire Extingisher	23,102.56	6,412.00	16,690.56
Furniture & Fixture	1,291,054.63	231,131.00	1,059,923.63
Vehicle	18,734,645.22	5,142,223.00	13,592,422.22
Mobile	7,824.66	1,216.00	6,608.66
Building	-	-	-
Kitchen & Equipments	36.00	8.00	28.00
Total	125,740,942.57	13,918,679.00	111,822,263.57
Capital Work-in-progress	-	-	-

Nagar Nigam - Roorkee Schedule B - 08: Sundry Debtors (Receivebles) As On 31 March 2018

		Provision for		
	Gross Amount	Outstanding	Net Amount	
Particulars	(Rs.)	Revenues	(Rs.)	
	(143.)	(Rs.)	(K 3.)	
1	2	3	4	
Receivable for Property Taxes	_		•	
Less than 3 years*	_	0.00	_	
3 years to 5 years*	0.00	0.00	0.00	
5 years to 10 years*	0.00	0.00	0.00	
10 years to 15 years*	0.00	0.00	0.00	
More than 15 years*	0.00	0.00	0.00	
Sub Total	-	0.00	-	
Net Receivables of Property Taxes				
Receivables of Hawking Fees				
Less than 3 years*	-	0.00	-	
3 years to 5 years*	0.00	0.00	0.00	
5 years to 10 years*	0.00	0.00	0.00	
10 years to 15 years*	0.00	0.00	0.00	
More than 15 years*	0.00	0.00	0.00	
Sub Total	-	0.00	-	
Net Receivables of Hawking Fees				
Receivables for Rent				
Less than 3 years*	-	0.00	-	
3 years to 5 years*	0.00	0.00	0.00	
5 years to 10 years*	0.00	0.00	0.00	
10 years to 15 years*	0.00	0.00	0.00	
More than 15 years*	0.00	0.00	0.00	
Sub Total	-	0.00	-	
Receivables from Rent				
Less than 3 years*	-	0.00	0.00	
3 years to 5 years*	0.00	0.00	0.00	
5 years to 10 years*	0.00	0.00	0.00	
10 years to 15 years*	0.00	0.00	0.00	
More than 15 years*	0.00	0.00	0.00	
Sub Total	-	0.00	-	
Receivables from Governent				
Total of Sudry Debtors				
(Receivables)	-	0.00	-	

Schedule B - 09: Cash and bank Balances

(As Per Annexure - D of Bank & Cash Balances)

Particulars	Current Year Amount (Rs)
1	2
Cash In Hand	-
Balance with Bank Municipal Funds	
Nationalised Banks	117,632,015.39
Other Scheduled banks	0.00
Scheduled Co-operative Banks	0.00
Post Office	0.00
Treasury	203,623,799.00
Sub Total	321,255,814.39
Balance with Bank-Special Funds	
Nationalised Banks	0.00
Other Scheduled banks	0.00
Scheduled Co-operative Banks	0.00
Post Office	0.00
Treasury	0.00
Sub Total	0.00
Balance with Bank-Grant funds	
Nationalised Banks	1,543,640.00
Other Scheduled banks	0.00
Scheduled Co-operative Banks	0.00
Post Office	0.00
Treasury	0.00
Sub Total	1,543,640.00
Total Cash and bank Balances	322,799,454.39

Schedule B - 10: Loans, advances and deposits

Particulars	Balance outstanding at the end of the year (Rs)
1	2
Loans and advances to employess	0.00
Income of Previous Years	0.00
Advances to Supplier and Contractors	0.00
Advance to Others	0.00
Deposits with External Agencies	7,999.00
Other Current Assets	0.00
Sub Total	7,999.00
Total Loans advances and deposits	7,999.00

Schedule - B - 11 of Other Receipts

for the Year Ended 31.03.2018

S. No.	Particulars		Amount
01	Grants to the Extent Utilised		
	Government Grant	=	
	Thirteenth Finance Commission	61,575,000.00	
	Sixteenth Finance Commission	264,818,000.00	
	D M Office	204,010,000.00	226 202 000 00
0.2		-	326,393,000.00
02	Copying Fees		
	Main Office		58,790.00
03	Heath Department		
	Birth & Death Certificate - Fees		134,518.00
04	Rent Fees		-
05	Advertisment Fees		5,277,949.00
06	Booking Fees		
	Banquet Hall	8,000.00	
	Booking Fees		8,000.00
07	Bid Fees		
	Car Bid Fees	-	
	Tree Bid Fees	17,000.00	17,000.00
08	Road Cutting		690,740.00
09	Slaughter House Fees		600.00
10	RTI Fees		1,046.00
11	Application Fee		2,250.00
12	Atikraman Fee		34,610.00
13	Map Fee		123,000.00
14	Mutation Fee (Name Change)		1,314,375.00
15	Non Objection Fee (Land)		622,914.00
16	Penalty Fee		136,800.00
17	Polythene Bags Challan Fee		276,910.00
18	Reservation Fees		232,351.00
19	Waste Material Fee		141,150.00
20	Water Tanker Fee		1,000.00
21	Compounding Fee		72,661.00
22	Form Fee		30,944.00
23	Howking Fee		1,247,194.00
24	Misc Fee		26,568,697.00
25 26	Notice Fee Pagistration Fee		1,900.00
26 27	Registration Fee Rent /premium Land Fee		206,712.00 2,314,337.00
28	Severage Fee		1,779,200.00
29	Show Tax		24,140.00
30	Surcharge Charge Fee		387,600.00
31	Tender Form Fee		512,400.00
32	VAT Income		37,815.00
33	Insurance Retirement / Death Claim		321,886.00
34	Bukhand Fees		26,388.00
35	Fasal Bikri		545,000.00
36	Auction Fees		200,000.00
	Total Rs		369,743,877.00

Nagar Nigam - Roorkee Schedule B - 12 Interest on Investments for the Year Ended 31.03.2018

Particulars	Amount
Interest on Saving Bank	2,573,708.00
Total Rs	2,573,708.00

Nagar Nigam - Roorkee

Schedule B - 14 Licence fees

for the Year Ended 31.03.2018

Particulars	Amount	
Licence Fee	212,532.00	
Total Rs	212,532.00	

Nagar Nigam - Roorkee Schedule - B - 15 Property Tax for the Year Ended 31.03.2018

S. No.	Ward	Amount
01	Property Tax	25,041,746.00
	Total	25,041,746.00

Nagar Nigam - Roorkee Schedule B - 16 of Administrative Expenses for the Year Ended 31.03.2018

S. No.	Particulars	Am	ount
01	Printing & Stationary Exp		245,655.00
02	Advertisement Exp.		558,968.00
03	Bank Charges		7,447.85
04	Legal Fees		4,500.00
05	Medical Expenses		86,516.00
06	Miscellaneous Expenses		588,819.00
07	Repair & Maintenance		
	Vehicles	797,395.00	
	Tyres & Tubes	325,910.00	
	Building	1,512,853.00	
	Electrical Goods	299,789.00	
	Others	1,348,386.00	4,284,333.00
08	Construction Expenses		
	Construction Expenses	125,000.00	
	Drain Repair Expenses	10,086,291.00	
	Road Side CC Speed Braker	29,861,116.00	
	Road Repair Expenses	962,601.00	41,035,008.00
09	Fire Wood Exp		429,193.00
10	Vehicle Insurance		16,204.00
11	Travelling Expenses		7,883.00
12	Petrol & Deisel Exp		5,116,963.00
13	Sanitary & hardware Exp		927,794.00
14	Software Expenses		213,840.00
15	Consumable		203,075.00
16	Pesticides and Chemicals		239,894.00
17	Office Expenses		300,597.00
18	Postage Expenses		7,000.00
19	Rent Expenses		9,988.00
20	Swatch Bharat Expenses		
21	Telephone Expenses		18,426.00
22	Toilet Subsidy		88,423.00
23	Accounting Charges		1,012,500.00
	Total Rs		55,403,026.85

Nagar Nigam - Roorkee Schedule B - 17 of Salary & Pension for the Year Ended 31.03.2018

Particulars	Amount
<u>Salary</u>	
Arrears	14,188,083.00
Bonus	1,369,510.00
DA Arrear	498,300.00
Group Insurance	4,800.00
Kar Vibhaag	3,846,994.00
Kendariya Seva	4,804,203.00
Library	239,956.00
LIC	3,691,156.00
Marg Prakash	293,794.00
Nirmaan Vibhaag	2,309,053.00
NPS	285,484.00
PF	4,490,600.00
PPF	406,700.00
RD	442,000.00
Retirement Benefits	4,619,690.00
Salary	13,781,535.00
Salary Arrears	574,632.00
Salary Outsource	1,039,984.00
Samanya Prashan	4,772,539.00
Savastya Anubhaag	34,100,625.00
Swathya Vibhaag	1,276,521.00
Insurance	611,936.00
	,
Pension	
Pension - Centralise	20,321,707.00
Pension - Staff	18,379,817.00
Contract Base Salary	25,397,030.00
Total Rs	161,746,649.00

Schedule - B - 18 of Discount on Property Tax

S. No.	Particulars	Amount		
1	Discount On Property Tax	-		
	Total Rs	-		

Annexure "A" - Fixed Assets to Annexure B - 06

S.No.	Particulars	W.D.V. As On	Additions	/(Sales)	Total	De	epreciation	W.D.V. As On
		31.3.2017	Till 1-4-17	After 31-3-18		Rates	Amount	31.03.2018
1	Computer & Pheripherals	199,712.41	224,800.00	348,926.00	773,438.41	40%	309,376.00	1,856,253.22
2	Street Light & Electrical Eqipment	25,579,066.23	71,000.00	174,617.00	25,824,683.23	10%	2,582,469.00	245,617.00
3	Sanitary & Hardware	2,404,713.91	12,376.00		2,417,089.91	10%	241,709.00	2,417,089.91
4	Plant & Manchinery	4,133,332.52	3,303,919.00	538,010.00	7,975,261.52	15%	1,196,290.00	4,133,332.52
5	Land	64,163,911.75		-	64,163,911.75	0%	-	64,163,911.75
6	Electric goods	72,070.68	64,162.00	242,650.00	378,882.68	15%	56,833.00	136,232.68
7	Fire Extingisher	19,636.56	-	-	19,636.56	15%	2,946.00	19,636.56
8	Furniture & Fixture	1,020,243.63	125,550.00	31,900.00	1,177,693.63	10%	117,770.00	1,145,793.63
9	Vehicle	15,546,837.22		444,248.00	15,991,085.22	15%	2,398,663.00	15,546,837.22
10	Mobile	277.66		7,498.00	7,775.66	15%	1,167.00	277.66
11	Building	-			-	0%	-	-
12	Kitchen & Equipments	32.00			32.00	10%	4.00	32.00
						_		
	Total Rs	113,139,834.57	3,801,807.00	1,787,849.00	118,729,490.57		6,907,227.00	89,665,014.15

Annexure - C of Property Tax Receivable to Annexure B - 08

S. No.	Particulars	Amount
1	Hawking Fees	-
2	House Tax	-
3	Rent	-
	Total Rs	-

Nagar Nigam - Roorkee Annexure - D of Bank & Cash Balances to Annexure B - 09

S. No.	Particulars	Amount
	Balance With Bank Muncipal Funds	
	Allahabad Bank 50018825454	15528.00
	Allahabad Bank A/c-20178811531	95470.00
	Axis Bank A/c 6784	94938.00
	Axis Bank 916010035662652	37559476.00
	Axis Bank A/c 249010100133784	27812199.94
	Axis Bank No. 16881	8870798.00
	Bank of Baroda 09120100011097	186755.52
	Bank of Baroda 09120100012695	264889.00
	Bank of Baroda 09120100022753	42436.00
	Bank of Baroda A/c-09120100011066	23795.50
	Bank of Baroda A/c 9120100017646	49580.00
	Bank of Baroda A/c-9120100020119	21980.95
	Central Bank of India A/c-3036408870	257326.00
	Hdfc Bank Ac-50100141423378	26406028.00
	IDBI Bank A/c-206104000014483	143963.62
	IDBI Bank A/c No-206104000034681	28210.00
	PNB 0924000100158233	622313.00
	PNB 3898000100090596	7153.00
	PNB A/c 0924000109233799	177860.36
	SBI A/c No.11007216445	8545141.10
	SfC Security Payable	1233793.00
	THE NAINITAL BANK 2002427	20052.00
	The Nainital Bank 2004032	40976.00
	The Nainital Bank Ltd A/c-2001858	1060.00
	The Nainital Bank Ltd A/c-200306	14602.90
	Union Bank of Indi - 344002010052960	6397.83
	Union Bank of India/344002010002512	4698353.35
	Union Bank of India 344002010052675	390938.32
		117,632,015.39

	Balance with Bank Muncipal funds- treasury Funds	
1	SFC PLA Code 804201	118249416.00
2	TFC PLA Code 804202	85374383.00
		203,623,799.00
	Cash In Hand	
1	Cash	-
	Balance with Grant Funds	
1	Bank of India A/c - 721110110001190 SUDA	444189.00
2	HDFC Bank A/c - 50100067502351 SUDA	1099451.00
		205,167,439.00

Annexure - I of Expenses Payable to Annexure B - 05

S. No.	Particulars	Amount	
01	Salary Payable		
	Driver & Safaai Payable	236,202.00	
	Kar Vibhag Payable	391,708.00	
	Kendariya Seva Payable	443,349.00	
	Library Payable	22,626.00	
	Marg Prakash Payable	25,960.00	
	Nirmaan Vibhaag Payable	217,563.00	
	Safaai Karamchaari Payable	2,218,506.00	
	Samanya Prashan Payable	769,039.00	
	Savastya Vibhaag Payable	2,844,248.00	7,169,201.00
		_	
	Total Rs		7,169,201.00

Annexure - II of Expenses Payable to Annexure B - 05

S. No.	Particulars	Amount	
01 02 03 04	Kumar Service Station Mohd. Haseen National Auto Electric Workshop Saurabh Enterprises	330,323.00 94,363.00 1,930.00 846,720.00	
	Total Rs	1,273,336.00	

Schedule - of Security Deposit to Annexure B - 10

S. No.	Particulars	Amount
01	Telephone Security	7,999.00
	Total	7,999.00