

Pradhan Mantri Awas Yojana-Housing for ALL(Urban)

Terms of Reference for State Level Technical Cell (SLTC)/City Level Technical Cell (CLTC)

State Level Technical Cell (SLTC)

I. Social Development Specialist

Qualifications & Experience

- i. Master's degree in Social Science/Sociology/Development Studies.

- ii. 5 -7 years of work experience in social and community development.

- iii. Experience of working in the development areas, preferably with urban community and slums.

- iv. Knowledge and experience in participatory planning and community mobilization.

- v. Fluency in local language is essential.

Role and responsibilities

- i. Support the ULBs to develop a pre-project consultation mechanism with the stakeholders and ensure its incorporation in the HFAPoA.

- ii. Support in conducting social analysis, social audit and community participation.

- iii. Support the ULBs in the urban poor governance, empowering the local communities, CBOs, NGOs etc. in implementing housing projects.

- iv. Devise strategies to develop platforms for interface between the service providers, ULB officials and the community in the backdrop of the housing projects.

- v. Overall assessment and reporting of the social development impact of the project.

- vi. Support in analyzing the affordability of housing loans to the poor, along with willingness to pay. 9

- vii. Support conducting surveys in the low-income and resettlement projects and provide technical inputs in analyzing the data.

- viii. Coordinate the social audit process at city level through Independent Facilitating Agency.

- ix. Ensure preparation of database of various stakeholder organizations (e.g. community organizations, nongovernment organizations, women's groups, and microfinance institutions involved in housing finance etc.) and participation of these organizations in the programme.

- x. Any other related tasks, including advocacy at state level that may be entrusted upon by State/SLNA.

II. Municipal/Civil Engineer

Qualifications & Experience

- i. Post graduate degree in Engineering with specialization in public health or civil engineering.

- ii. Having 5-7 years of experience in procurement, design, and supervision of housing and infrastructure works.
- iii. Experience in implementing new technologies in the housing sector. 6
- iv. Ability to assist ULBs to set standards and procedures for ensuring quality and monitoring compliance.
- v. Prior experience as municipal engineer will be an added advantage.

Roles and responsibilities

- i. Technical support in the design and implementation of housing and infrastructure works.
- ii. Provide support to the ULBs to identify, evaluate and adapt green technologies, good construction practices and disaster resistant construction, area specific design and innovative technologies suiting to different geo-climatic zones.
- iii. Provide support to the states to select and tie up with Engineering institutes (such as IIT) and planning institution to develop implementation methodology for Technical Submission.
- iv. Support States to select a central technical institute, an Engineering college or a Planning college for institutional support.
- v. Facilitate enabling policy framework for use of emerging and green technologies in the states.
- vi. Provide technical support in tendering process and facilitate recruitment of quality consultants for preparation of Detailed Projects Report (DPRs), HFAPoA etc.
- vii. Review and appraise the Detailed Projects Report (DPR) and provide feedback as and when necessary.
- viii. Develop and disseminate guidelines on project preparation, procurement and other related activities.
- ix. Assess the training needs in the implementation of technology submission and assist ULBs to access quality training on site or at recognized centers of excellence.
- x. Preparation of designing a scrutinizing/appraisal mechanism and a protocol for random check of projects and overall monitoring and evaluation of design and supervision of infrastructure works.
- xi. Support ULBs to prepare project monitoring formats and report on progress of construction and utilization of funds under HFA.
- xii. Any other related tasks that may be entrusted upon by the State/SLNA.

City Level Technical Cell (CLTC)

I. Urban Infrastructure Specialist

Qualifications & Experience i. Post graduate/graduate degree or diploma in engineering from recognized university.

ii. Experience in urban infrastructure and public housing sector, public health engineering.

iii. 3-5 years of experience in designing and managing municipal infrastructure projects.

iv. Knowledge of laws and procedures of urban Local Bodies in India.

v. Fluency in local language essential.

Role and Responsibilities i. Provide technical guidance for the preparation of HFAPoA.

ii. Provide handholding support to the cities in assessing the gaps of infrastructure development in the city.

iii. Any other related tasks that may be entrusted upon by the head of city cell.

II. MIS/GIS Specialist

Qualifications & Experience

i. Post graduate/graduate/diploma in Computer Science/Electronics or MCA/PGDCA.

ii. 3-5 years of work experience in government/semi govt. / autonomous organizations/private company of repute.

iii. Experience in software development and database management.

iv. Fluency in local language essential.

Roles and Responsibilities

i. Coordinate the data entry and file uploads into systems to be used by Urban Local Body (ULBs) on a regular basis.

ii. Prepare detailed formats and ensuring the data entry in the desired MIS application.

iii. Set up systems for measuring and monitoring and reporting progress of the projects.

iv. Prepare quarterly progress report and submit the same to SLNA through ULB.

v. Any other related tasks that may be entrusted upon by the head of CLTC.